

**Newbold and Tredington
Church of England Voluntary Controlled
Primary School**

**Governing Body
Meeting**

Date:	Wednesday 20th July 2016
Time:	19.15
Place:	Newbold & Tredington School, Manor Road, Tredington, Shipston-on-Stour CV36 4NZ 01608 661 568 admin3214@we-learn.com
Chair:	Ali Thompson 01608 661 568 athompson854@btinternet.com
Clerk:	Audrey Spriggs 07929 208547 audrey.spriggs@outlook.com

Current Governors

Chair	Vice Chair	Foundation Governors	Parent Governors	Staff Governors	Community Governor	Associate Governors	LA Appointment
Ali Thompson	Alex Balzaretti	Revd Chris Goble	Alex Balzaretti	Sam Welsby	Ali Thompson		Dave McWhirter
		Vacancy	Yvette McEwan		Barney Hatch		
		Sarah Edmonds	Natalie Hufton				
			Vacancy				

Performance & Standards:

Barney Hatch, Chris Goble, Ali Thompson (Chair), Sam Welsby, Ann Jackson, Alex Balzaretti

Resources:

Barney Hatch, Natalie Hufton (Chair), Yvette McEwan, Sam Welsby.

Performance Management:

Ali Thompson, Chris Goble, Sam Welsby, Barney Hatch, Alex Balzaretti, Sarah Edmonds, Dave McWhirter

Point	Item	Action/Agreed
16.55	Apologies for Absence CG offered his apologies for FGB.	
16.56	Notification of Any Other Business AT has a couple of things to discuss.	
16.57	Governor Appointments Governors discussed the vacancies below and thought it best to leave these until September GB meeting. Clerk to circulate to Governors how the constitution of the Governing Body should be. Parent Governor and Foundation Governor Vacancy Patch Representative Governor Services had informed Clerk that once a representative is assigned and made aware to GS then dates of meetings would be notified. Governors discussed this and felt that as it was not a legal requirement, for the time being this would be left along.	Clerk Agreed
16.58	Minutes of Last Meeting held on 13.01.16 AT informed Governors that minutes are a public document and that they are going to be displayed on the website although not to go on website until they have been ratified by Governors. AT said that these meetings are a forum to discuss items frankly. All Governors present agreed that these minutes were a true and accurate record and AT signed a copy. AT at this point informed Governors that unfortunately she had to leave the meeting and would hand over the Chair to AB. Before she left she announced that SW had completed her NVQH and wanted to say well done to SW which all agreed with. AT also announced to Governors that after many years serving as a Governor and Chair at Newbold & Tredington School she is going to stand down as Chair. As a consequence of that AT will not be coming back in September. This is AT's last Governor meeting. She wanted Governors to know that she is definitely not leaving the Governing Body in the lurch and is more than happy to support and help in any way she can. She said that this was a brand new Governing Body 4 years ago and Governors have grown in confidence and knowledge and are doing a great job. AT was thanked for all her hard work by Governors and at this point she left the meeting.	Agreed Agreed Thanks
16.59	Training YM will look at the list of suitable training for Governors	YM

<p>AT will be asked to input details onto training document.</p> <p>Clerk to speak with AT about this and circulate training course opportunities to Governors.</p> <p>Resources NH informed Governors that she has not had opportunity to meet with Warwickshire Finance Officer as yet. Carried forward is £31,000 which is good and more to carry forward for this year. Costs were provided but not confirmed. Future budget for 16 -17 is good news that projected forward October census – pupil numbers are estimated to 82. Income line increase of 70 k for next year which is the effect of pupil numbers.</p> <p>What is the best way to spend effectively?</p> <p>We should not keep pushing a carry forward as it will seem we don't need the money!</p> <p>Premises work Boy's toilets are being refurbished, together with partition wall commencing next week. Week 3 and 4 of summer holiday the ceiling in the kitchen is being taken down by County as it is asbestos.</p> <p>Health and Safety There are no issues. Newbold playground inspection was completed yesterday. A little train needs to be taken off at either end. This will be done by a different company.</p> <p>Nursery Nursery is doing very well and virtually full in September. Before and After School Club is full.</p> <p>Finance In future the Clerk is to circulate a copy of the budget to the Chair, even if not in the Resources Group.</p> <p>Performance & Standards AB said that this year in particular alot of time has been spent on tracking. Following some cluster feedback that SW had been exposed to, monitoring was not showing up well.</p> <p>SW explained that in future tracking will be done on three levels using a different system. Children will move diagonally and initials will be used, so you will be able to pin point certain children which will show how they are progressing. P & S meeting will be held after the tracking meeting including reading writing and maths. NH suggested that she attends the meeting so that she can see the data and have a better understanding. It was agreed that NH should have a copy of the tracking sheet following the meeting.</p> <p>LIP There are five priorities under LIP and there was some debate about Christian values</p>	<p>AT</p> <p>Clerk</p>
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	<p>and we embed them or they remain as a priority. SW is trying to make the LIP more condensed and focussed.</p> <p>SEF The SEF is more detailed in every area and everyone was happy with this.</p> <p>No major changes in policy.</p> <p>Absence A document had been issued by WCC and circulated with the county's thoughts. Basically they will ultimately decide on absences. SW still has to go through the process that has been advised.</p>	
16.60	<p>Link Update</p> <p>Clerk to change this title to Subject Links in future.</p> <p>AB – Science AB met with lead on 18 June which was a little bit challenging. File has been put forward again to SW. Capability of subject lead is very smart planning and implementation points. AB hopes that file has been updated well. Again resources element came up and good use of community money. SW should expect to see much smarter plan. This should drive exactly how science performs next year. There is no physical measure for science. A discussion ensued between Governors of how does science embed into other lessons.</p> <p>BH –Maths. New expectations and topics and so extra bits added to curriculum which give more in depth knowledge about them. More high ability children have to go back to show the steps which is a big challenge. Outstanding issues were showing what is good, what is the bar. No assessment technique, so have come up with their own.</p> <p>SATs Overall impression was that a good understanding of issues and what needs addressing, no concerns.</p> <p>NH – Safeguarding Nothing to add</p>	Clerk
16.61	<p>Safeguarding</p> <p>Nothing stands out.</p>	
16.62	<p>MAT (update)</p> <p>DM informed Governors that the plan is that we will all be academies by 2020. Slightly up in the air with the message is not sure how it is going to go. You can see the good thing about joining up schools.</p> <p>SW says that we are part of a really strong cluster. Already used to working with each other. Mr Patel (RSC), suggested that whatever decision we make then we need to pick like minded schools. As a cluster of schools, we are building and doing more and more to work together. A budget of £25,000 would be needed. Diocese – structure has to be a little flexible. Still uncertainty about this.</p>	

	<p>DM says do we want to sit back and wait or perhaps have some sort of a plan in our back pocket. DM asked what would the Governorship look like in the other schools?</p> <p>SW says that we do not want to lose the character of school.</p> <p>SE – says that those schools in Coventry she works with say they feel it is a little benign. SE not involved in Diocesan discussions.</p> <p>DM said that he is happy to go to further meetings.</p>	
16.63	<p>Self Evaluation for September</p> <p>NH to feedback from course in Stratford SIP – gave questions we should be asking.</p> <ul style="list-style-type: none"> • AB asked if there was anything that stood out that we were not doing? <ul style="list-style-type: none"> ○ There was not. <p>NH read out the ten questions.</p> <p>Governors discussed the term of stretch of pupils?? Stretching or knowledge depth?</p> <p>Keep parents involved Keep children safe. Behaviour on the whole is good.</p> <p>Clerk to seek out Skills Audit and circulate as soon as possible.</p>	Clerk
16.64	<p>Governors Self Evaluation</p> <p>To have this accreditation would cost £400. Governors discussed this briefly. AT has informed Governors in the past that this self evaluation was almost done, with just a few areas to complete.</p> <p>It was agreed that this be placed on the agenda at the next GB meeting.</p> <p>The SEF was also discussed again and agreed that the first GB meeting should be mainly around this subject to set priorities for SW to be working on.</p>	<p>Agreed</p> <p>Agenda</p> <p>Agenda</p>
16.65	<p>Staffing – Teachers and Governors</p> <p>Appointed new teacher beginning in September. Short of two Governors.</p> <p>Clerk to circulate constitution rules to all Governors and also relook at skills audit.</p>	<p>Agenda</p> <p>Clerk</p>
16.66	<p>Cluster Meetings</p> <p>Cluster meeting not been held recently. Guidance has been given on science.</p> <p>19 September 2016 is next meeting.</p>	
16.67	<p>Patch Meetings</p> <p>Discussed by Governors and if we feel the need to have a Patch Representative in future we will. Clerk to take off the agenda.</p>	
16.68	<p>Ratify SFVS</p> <p>This had been undertaken at the recent Resources meeting.</p>	

	<p>English Attendance Parents Guides to complaints. Complaints Policy</p> <p>These to be re circulated in September. SW and Clerk</p> <p>H and S due for review in September.</p>	<p>SW Clerk</p>
16.69	<p>Confidential Items None</p>	
16.70	<p>Next Agenda Election of new chair SEF Set dates to work on LIP</p> <p>Notice regarding Governors roles will be put into October newsletter.</p> <p>As listed under actions in right hand column.</p>	<p>SW</p>
16.71	<p>Dates and Times of Future Meetings</p> <p>Monday 12th September at 7.00</p>	