

**Newbold & Tredington Church of England  
Voluntary Controlled Primary School.**

**Minutes of the Full Governing Body meeting on  
Tuesday 15<sup>th</sup> November 2022  
Held at Tredington school site.**

**Present**

Head Teacher Sam Welsby {SW}  
Chair of Governors Dave McWhirter {DM}  
Vice Chair Natalie Hufton-Jones {NH}  
Co-opted Governor Michelle Eddy {ME}  
Co-Opted Governor Bruce Gamwell {BG}  
Foundation Governor Sian Jones {SG}  
Foundation Governor Richard Cooke {RC}

**Apologies received from**

Staff Governor Natalie Walsh {NW}  
Clerk Samantha Moran {SM}

**Also present**

Chair of Fosse MAT Trust Board Larry Granelly {LG}  
CEO of Fosse MAT Lindsey Oscroft {LO}

1. DM welcomed LG and LO to the meeting and explained that this was a meeting of the N&T Local Governing Body {LGB} additional to the

published schedule with the specific purpose of clarifying the role and responsibilities of the N&T LGB now that the school had formally become an academy and had joined the Fosse MAT as from 1<sup>st</sup> November 2022. The agenda would therefore be much shorter than normal and would try to focus mainly on that one issue.

DM also informed the board that Louise Lithgow-Dicker had resigned from her parent governor position due to pressures of work.

2. Before the main business of the evening, the minutes of the previous meeting of the N&T LGB on 13<sup>th</sup> July were agreed. There were no outstanding actions, and the Chair would sign off the minutes and arrange for SM to have them placed on Governor Hub.
3. **Fosse MAT Scheme of Delegation.** This is an important document in that it sets out the governance structure of the MAT and the responsibilities of the various groups and individuals within it. This includes a section on the LGB. The document had been circulated prior to the meeting.

An amended version, which has not yet been approved by the Trust Board, was tabled by the CEO and as part of consultation she led governors through the new document. There were a number of minor changes from the version circulated before the meeting. Governors at N&T were broadly supportive of the suggested changes with wording amendments being suggested in the discussion. N&T governors will await the new Scheme of Delegation being adopted by the Trust Board before considering at their next meeting on 13<sup>th</sup> December how best to apply it locally. The CEO and LG both stressed that the MAT is in a developmental stage and documents such as this may well be amended through experiences.

In the meantime, N&T LGB will continue in its present format, including two sub-committees. A meeting of the Resources sub committee is scheduled for 8<sup>th</sup> December. This will be the first as members of the MAT and members will consider how this group should be formed in future. A meeting of the P&S sub committee is scheduled for 6<sup>th</sup> December. This will be the first with data presented in a different format and again,

members can consider how this sub committee should conduct its business in future. Both will be discussed at FGB on 13<sup>th</sup> December.

**Action.** DM to let LO have copies of the Terms of Reference of the two sub committees.

**4.Finance Update.** The budget position as of 4<sup>th</sup> October had been circulated previously. DM reminded members that it did not include the 5% top slice to the MAT nor the requirement to ensure a month's salary for all staff in reserves. The position was not good and will need to be addressed. An updated position will be available for the Resources meeting on the 8<sup>th</sup>.

HN is handing over Chair of Resources subcommittee to BG. RC has kindly agreed to join that committee.

**5.Term Dates.** The LGB noted the decision by the Trust to have early closing of school on the last day of term at Christmas and at the end of the summer term.

**6.Date of next meetings.** P&S 6<sup>th</sup> December 7.15pm at Tredington.  
Resources 8<sup>th</sup> December 4pm Tredington  
FGB 13<sup>th</sup> December 7.15pm at Tredington.

These minutes are an accurate record of the meeting that took place and have been agreed by the governing body.

Chair signature

Chair Name.

