



Creating a chance to SHINE everyday

## Assessment Policy

This policy was ratified: Revised March 2024

And will be reviewed: March 2024

Signed by Headteacher: Samantha Welsby

Signed by Staff:

### Rationale

The purpose of this policy is to support school improvement and the raising of standards of achievement, and attainment, for all our pupils.

This policy intends to:

- make clear our vision of the role of assessment as part of teaching and learning
- provide clear guidelines for the implementation of the policy
- make transparent the procedures in place for monitoring and evaluating assessment practices
- define clear responsibilities in relation to assessment
- provide clear definitions and purposes for different types of assessment

### Fundamental Principles of Assessment

#### ***All assessment should:***

- enable individual pupils to make progress in their learning
- relate to shared learning objectives
- be underpinned by confidence that **every** child can improve
- help all pupils to demonstrate what they know, understand and are able to do
- include reliable judgements about how learners are performing, related, where appropriate, to national standards
- involve teacher and reflecting upon assessment information
- provide feedback which leads to pupils recognising the 'next steps' in their learning and how to work towards achieving these
- enable teachers to plan more effectively
- provide us with information to evaluate our work, and set appropriate targets at whole- school, class and individual pupil levels
- enable parents to be involved in their child's progress

### Roles & Responsibilities

Teachers and Learning Support Assistants are responsible for carrying out summative and formative assessments (See Appendix 1) with individual pupils, small groups and whole classes, depending on the context. Where appropriate, these outcomes will be shared with pupils as part of an ongoing dialogue with pupils about their learning progress. The outcomes of summative assessments are reported to the SLT. These outcomes will be shared with parents at Parents' Evenings and in each pupil's Annual Report.

***The Headteacher is responsible for:***

- Monitoring standards in core and foundation subjects.
- Analysing pupil progress and attainment, including individual pupils and specific pupil groups
- Prioritising key actions to address underachievement of individuals and groups
- Reporting to Governors on all key aspects of pupil progress and attainment, including current standards and trends over previous years.
- Holding teachers to account for the progress individual pupils towards their end-of- year targets at mid-year and end-of-year pupil progress meetings

***The SLT are responsible for ensuring that:***

- Each class teacher uses pupil tracking to analyse the performance of individuals and vulnerable groups, sets individual pupil progress targets using this information.
- All staff are familiar with current assessment policy and practice.
- Identifying pupil groups who are vulnerable to underachievement in relation to age expectations and prior attainment.

***Subject Leaders are responsible for:***

- Ensuring all staff are familiar and with the assessment policy, practice and guidance for their particular subject
- Ensuring that assessments of individual pupils are being carried out, recorded and shared with parents.
- Monitoring standards in their subject according to assessment criteria set out in the National Curriculum.

**Monitoring, Moderation and Evaluation**

The SLT will take overall responsibility for ensuring that the Assessment Policy is put into practice in the school. Policy and practice will be reviewed regularly with staff.

Selected year groups will be involved in termly teacher, school and cluster moderation.

In addition:

- EYFS assessments are moderated within the school and cluster;
- End of Key Stage 1 assessments moderated on a rolling programme by the LA;
- End of KS 2 Writing assessment will be moderated by the school and cluster and on a rolling programme with the LA.

New strategies will be implemented, as appropriate, as a result of moderations and reviews and in response to statutory requirements.

<b>Strategy</b>  <b>What is it?</b>	<b>Purpose</b>  The snapshot testing which establishes what a child CAN do at a given time.
<p><b>Statutory Assessments:</b></p> <p>Pupils are statutorily assessed at the end of Key Stage One and Key Stage Two.</p> <p>At the end of the Foundation Stage a summative assessment is made in each of the 17 strands.</p> <p>Year 1 Phonics Screening</p>	<p>To provide a summative end of key stage attainment result. It is a national yardstick against which to compare</p>
<p><b>Baseline Assessments:</b></p> <p>Teacher assessments made at the beginning of entry to Reception using the assessment strands in the guidance material for the Development Matters in the Early Years Foundation Stage (<a href="http://www.foundationyears.org.uk/wp-content/uploads/2012/03/Development-Matters-FINAL-PRINT-AMENDED.pdf">http://www.foundationyears.org.uk/wp-content/uploads/2012/03/Development-Matters-FINAL-PRINT-AMENDED.pdf</a>)</p>	<p>To establish pupils' abilities at the beginning of YR, so that subsequent progress in achievement can be compared with, and measured against, expected norms.</p> <p>They can also be used formatively, to identify strengths and areas to develop, and support teachers in providing appropriate learning experiences for individual pupils.</p>
<p><b>EYFS</b></p>	<p>Reception class complete a DfE Baseline Assessment.</p> <p>Observation of child led activities are recorded and matched against age related Development Matters bands. Evidence is recorded in learning journals and pupil books.</p> <p>Progress is charted on Development Matters statements sheets for all pupils.</p> <p>Expected progress is three steps per year, from their individual starting point.</p> <p>Attainment tracking is used only in reception Class where pupils are expected to achieve a "Good Level of Development"</p>
<p><b>End-of-Year Teacher Assessments:</b></p> <p>Teacher assessments are made for pupils in all year groups at the end of Y1,2,3,4,5 and 6. The National Curriculum and NFER tests in reading and maths are used to inform teacher assessments in Reading, Writing, GPS and Mathematics.</p>	<p>To provide information to parents and to the next year's teaching team.</p>

<p><b>Class Tests:</b></p> <p>Created by an individual teacher (or year group) and used in day-to-day lessons (e.g. mental maths, times tables, spelling tests).</p>	<p>To improve pupils' skills and establish what they have remembered or learnt so far.</p>
<p><b>End-of-Key-Stage Teacher Assessment:</b></p> <p>In Year 6 teachers, using the criteria of the interim teacher assessment frameworks, make judgements in English and maths.</p> <p>In Year 2 end of Year tests are Non Statutory but we will be opting to continue to use the tests to inform our tracking.</p>	<p>To provide information to parents and next phases of education.</p>

## Formative Assessment/Assessment For Learning

<b>Strategy</b>  <b>What is it?</b>	<b>Purpose</b>  <i>Day-to-day, ongoing assessment as part of the repertoire of teaching strategies, based upon how well pupils fulfil learning objectives, It is about providing feedback and involving pupils in improving their learning.</i>
<b>Planning:</b>  Identifies valid learning and assessment objectives that ensure differentiation and progression in delivery of the National Curriculum.	Ensures clear learning objectives, differentiation and appropriate delivery of the National Curriculum; short-term plans show how assessment affects next steps by the development of activities and contain assessment notes on pupils who need more help or more challenge.
<b>Mid-Year Teacher Assessments:</b>  Formative Assessment by group teachers using Pier to Peer assessment grids	To identify progress and next steps
<b>Sharing learning objectives with pupils:</b>  Pupils know and understand the learning objective for every task.	Ensures that pupils are focused on the purpose of each task, encourages pupil involvement and comment on their own learning; keeps teachers clear about learning objectives.
<b>Feedback:</b>  Must reflect the learning objectives of the task to be useful and provide an ongoing record; can be oral or written.	Tracks progress diagnostically, informs the pupil of successes and weaknesses and provides clear strategies for improvement.  Allow children time to review and improve their work.
<b>Target setting:</b>  Targets set for individuals, over time, for ongoing aspects – e.g. writing.	Ensures pupil motivation and involvement in progress; raises achievement and self-esteem; keeps teacher informed of individual needs; provides a full record of progress.
<b>Celebrating Achievement:</b>  Making links between achievements explicit; treating all achievements in the same way and thus creating an inclusive learning ethos, rather than an emphasis on an external reward ethos.	Celebrates all aspects of achievement, provides motivation and self-esteem thus enabling pupils to achieve academic success more readily.

## Appendix 2 - Overview of assessment

	Prime areas (PSED, PD, CL)	Reading	Writing	Grammar, Punctuation and Spelling	Maths	Statutory Assessment		Validation (Moderation)
Nursery	Continual assessment through observations by all stakeholders. Formal tracking at baseline, end of autumn, spring and summer.			N/A	As prime, reading and writing. Maths including number and shape, space and measures .	Progress check at age two	A written summary between 2 and 3 years old, detailing progress against prime areas.	School meetings
Reception						Baseline Assessment (September) ELG (June)	Pupils are graded as Emerging, Expected or Exceeding expected standards.	school, cluster and LA meetings
Year 1		An evidence trail from pupils’ independent work is gathered and matched to the statements of achievement from The National Curriculum . (ideally, but to always, match to the pupil’s year group). Formal tracking at baseline, end of autumn, spring and summer.  Class assessment throughout the year.				Phonics screening test (June)	Expected standard is 32/40	school and cluster meetings
Year 2						Optional end of KS1 SATs test (May) <b>Reading test, maths test</b>	A scaled score of 100 will repressed the expected standard.	school, cluster and LA meetings
Year 3								school and cluster meetings
Year 4								school and cluster meetings
Year 5								school and cluster meetings
Year 6							End of KS2 SATs tests (May)	A scaled score of 100 will repressed the expected standard.